


<b>TRANSNET FREIGHT RAIL</b> A DIVISION OF TRANSNET LTD. REG. NO: 1990/000900/06	<b>BRIEFING SESSION</b>  SIE22001CIDB/3 (HOAC-HO-38076)  <b>RFP DESCRIPTION: DESIGN, SUPPLY, REPAIRS, MODIFICATION, INSTALLATION, TESTING AND COMMISSIONING OF TRACTION (3KV DC, 25 &amp; 50KV AC) AND DISTRIBUTION (11 KV &amp; 6.6 KV AC) SUBSTATIONS ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF THIRTY-SIX (36) MONTHS AT TFR'S CAPE &amp; ORE CORRIDORS</b>  <b>DATE: 27 MARCH 2023</b>  <b>VENUE: SENTRARAND (TRANSNET FREIGHT RAIL), NEXT TO TRANSFORMER WORKSHOP, DAVEYTON</b>  <b>TIME: 10H00</b>	 minutes
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ITEM	
1.	<b>Attendees List: Available Upon Request</b>
2.	<b>WELCOME AND INTRODUCTIONS</b> <ul style="list-style-type: none"> <li>The chairperson (SM) from Supply Chain Services, welcomed everyone to the meeting, confirmed to all the attendees the subject matter of the briefing session and all representatives introduced themselves.</li> </ul>
3.	<b>PURPOSE</b> <ul style="list-style-type: none"> <li>To make sure that all bidders understand what is expected of them with regards to the Tender process and the Tender requirements related to all aspects of this opportunity and any other areas that require clarity.</li> <li>The minutes of the briefing session will be distributed to all bidders who downloaded the document and attended the compulsory briefing sessions.</li> <li>No questions will be taken during the presentation and will only be accepted under the 'Questions and Answers' session</li> </ul>
4.	<b>TENDER SUBMISSION</b> Tender Closing Date & Time: <ul style="list-style-type: none"> <li>Tuesday, 11 April 2023 at 10h00</li> <li>No Late tenders will be considered</li> <li>Encourage Bidders to submit bid responses before the 11 April 2023 at 10h00</li> </ul> Tender Submission <ul style="list-style-type: none"> <li>The Transnet e-Tender Submission Portal can be accessed as follows:</li> <li>Log on to the Transnet eTenders management platform website (<a href="https://www.transnet.net">https://www.transnet.net</a>);</li> <li>Click on "TENDERS";</li> <li>Scroll towards the bottom right hand side of the page;</li> <li>On the blue window click on "register on our new eTender Portal";</li> <li>Click on "ADVERTISED TENDERS" to view advertised tenders;</li> <li>Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information);</li> </ul>

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	<ul style="list-style-type: none"> <li>Click on "SIGN IN/REGISTER" - to sign in if already registered;</li> <li>Toggle (click to switch) the "Log an Intent" button to submit a bid;</li> </ul>
<b>5.</b>	<b>TENDER CLARIFICATION</b> <ul style="list-style-type: none"> <li>Communication Prior to the Tender Closing Date &amp; Time</li> </ul> <p>For all clarification questions prior to the tender closing date and time, direct the communication to the RFP Administrator at <a href="mailto:Sedzani.Mathelemusa@transnet.net">Sedzani.Mathelemusa@transnet.net</a></p> <ul style="list-style-type: none"> <li>RFP deadline for questions / RFP Clarifications: <b>12:00pm 03 April 2023</b></li> </ul> <p><input type="checkbox"/> <b>After the Tender Closing Date &amp; Time</b></p> <p>For all clarification questions <b>after</b> the tender closing date and time, direct the communication to:</p> <p>EMAIL <a href="mailto:Prudence.Nkabinde@transnet.net">Prudence.Nkabinde@transnet.net</a></p> <p>Cc <a href="mailto:Sedzani.Mathelemusa@transnet.net">Sedzani.Mathelemusa@transnet.net</a></p> <ul style="list-style-type: none"> <li>All communication needs to be in writing.</li> <li>Responses to questions / tender clarifications will be communicated to all Tenderers.</li> <li>Tenderers to ensure that communication details (e-mail address) is correct and legible in order to ensure that communication is received.</li> <li>Clarification Request Form caters for all commercial and technical related queries.</li> </ul>
<b>6.</b>	<b>RFP OVERVIEW - RFP Evaluation Methodology</b>
	<b>6.1 Administrative</b> <ul style="list-style-type: none"> <li>Whether the Bid has been lodged on time</li> <li>Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time</li> <li>Verify if the Bid document has been duly signed by the authorised respondent</li> </ul> <b>6.2 Substantive Responsiveness</b> <ul style="list-style-type: none"> <li>Eligible Criteria – Level 7 EP or Higher</li> <li>Attendance of Compulsory Briefing Session</li> </ul>

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	<b>6.3 Functionality/ Technical Evaluation Criteria</b> <table border="1" data-bbox="236 741 1554 1317"> <thead> <tr> <th>Description</th><th>Points</th></tr> </thead> <tbody> <tr> <td><b>Work Plan</b> - Realistic work plan/Gantt chart showing all the project activities and milestones when constructing a single unit 3kV dc Traction substation (Assume that the building, and the outdoor equipment support structures are in place and that the substation has four track feeder breakers with overhead feeding conductors) Refer T2.2-03</td><td>25</td></tr> <tr> <td><b>Relevant Experience:</b> 3 KV DC substation Electrical Projects successfully completed and the References (Completion certificates/Letter of completion from clients on letterhead not older than 5 Years Refer T2.2-04</td><td>25</td></tr> <tr> <td><b>Personnel</b> - Electricians, First Aiders, Engineers/Technicians, Project Managers, Safety Personnel for the successful execution of the works (CVs &amp; Qualifications (e.g. Red Seal, National Diploma, BSc/B.Eng. Degree attached)</td><td>20</td></tr> <tr> <td><b>Testing and commissioning:</b> Experience of the Test Officer on the 3kV DC System (Provide evidence, e.g., Test sheets signed by the client, Award Letter on the client Letterhead, Certificate of Completion) Refer T2.2-06</td><td>10</td></tr> <tr> <td>Health and Safety Refer T2.2-07</td><td>10</td></tr> <tr> <td>Risk Management Refer T2.2-08</td><td>7.5</td></tr> <tr> <td>Environment Management Refer T2.2-09</td><td>2.5</td></tr> </tbody> </table> <b>6.4 B-BBEE PREFERENCE POINTS CLAIMS FORM</b>	Description	Points	<b>Work Plan</b> - Realistic work plan/Gantt chart showing all the project activities and milestones when constructing a single unit 3kV dc Traction substation (Assume that the building, and the outdoor equipment support structures are in place and that the substation has four track feeder breakers with overhead feeding conductors) Refer T2.2-03	25	<b>Relevant Experience:</b> 3 KV DC substation Electrical Projects successfully completed and the References (Completion certificates/Letter of completion from clients on letterhead not older than 5 Years Refer T2.2-04	25	<b>Personnel</b> - Electricians, First Aiders, Engineers/Technicians, Project Managers, Safety Personnel for the successful execution of the works (CVs & Qualifications (e.g. Red Seal, National Diploma, BSc/B.Eng. Degree attached)	20	<b>Testing and commissioning:</b> Experience of the Test Officer on the 3kV DC System (Provide evidence, e.g., Test sheets signed by the client, Award Letter on the client Letterhead, Certificate of Completion) Refer T2.2-06	10	Health and Safety Refer T2.2-07	10	Risk Management Refer T2.2-08	7.5	Environment Management Refer T2.2-09	2.5
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	<ul style="list-style-type: none"> <li>Respondents must submit valid proof of their B-BBEE status in accordance with the B-BBEE Preference points claim form</li> <li>A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid.</li> <li>Bidders are to ensure that they approach a SANAS accredited verification agency to issue them with a consolidated B-BBEE Certificate should they wish to bid as a trust, consortium or joint venture.</li> <li>Bidders MAY NOT SUBMIT a Sworn Affidavit if they are bidding as a trust, consortium or joint venture.</li> <li>Bidders are to note that the rules pertaining to B-BBEE verification and other B-BBEE requirements may be changed from time to time by regulatory bodies such as National Treasury or the DTI. It is the Bidder's responsibility to ensure that his/her bid complies fully with all B-BBEE requirements at the time of the submission of the bid.</li> </ul>																

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	<p><b>6.5 DUE DILIGENCE</b></p> <p>Transnet will conduct a due diligence on bidders to verify and validate bid submissions on the following:  Due diligence will be conducted in as follows:</p> <ul style="list-style-type: none"> <li>▪ Vendor Risk Assessment- Advanced Risk Report <ul style="list-style-type: none"> <li>- Bribery and Corruption</li> <li>- Collusion</li> <li>- B-BBBE Fronting</li> <li>- Employee and Counterparty association- direct and indirect relationships</li> <li>- Credit Policy</li> </ul> </li> <li>▪ Financial Stability: Financial Ratios <ul style="list-style-type: none"> <li>- Gearing Ratio</li> <li>- Capacity/ Liquidity</li> <li>- Profitability</li> <li>- ROE</li> <li>- ROA</li> <li>- Interest Cover</li> <li>- Cash Flow</li> </ul> </li> </ul> <p>The results of the due diligence exercise will be considered in a risk assessment by Transnet and where significant risk cannot be mitigated this could lead to the Bidder being disqualified as per clause 5.6 of the Transnet Anti- Fraud and Anti-Corruption Policy. (Supplier Integrity document)</p>
<b>7.</b>	<p><b>GENERAL MATTERS</b></p> <ul style="list-style-type: none"> <li>• Bidders to note that annexure H is not included on the tender document, addendum to be issued for T1.2 tender data and T2.2-03 Evaluation Schedule: Work Plan.</li> <li>• Should bidders require additional specifications they can request in writing.</li> </ul>
<b>8.</b>	<p>Meeting adjourned at 12h00</p>

Compiled by: Sedzani Mathelemusa

Signature: 

Date: 30 March 2023

Supported By: Nkanyiso Mhlongo

Signature: 

Date: 30.03.2023